

Infrastructure/Facilities Committee

Friday, September 17, 2010

Members Present: Jack Lynch, Jack Boeding (for Rick Downey), Dave Richards, Garrett Walker, Jon Kitchell, Steve Flaigg, Dave Hanham and Mary Kelly
Others Present: Gary Croletto

Meeting called to order at 8:30 a.m.

PUBLIC COMMENT

There was no comment from the public.

1. BRET HARTE HIGH SCHOOL AQUATIC CENTER: Update on water, wastewater & spill control projects

Direction: Staff to draft letter to the school for their signature agreeing to notify the City of discharge procedures such as frequency, quantity, time of day when discharge of pool water, etc.

Direction: Continue to October meeting

Item #6 was moved forward for discussion.

6. PROPOSITION 1B FUNDING

a. Transit Transfer Station

Steve Flaigg to meet with Dave Richards to review project and processes needing to be followed. Need written confirmation from County Public Works that current transit stop at Save Mart entrance will be closed when new transfer station opens.

Direction: Steve to contact County Public Works requesting confirmation of Save Mart transit stop closure.

b. Proposition 1B funding & potential projects

Direction: Steve to provide a breakdown of projects and their costs.

2. WATER PLANT PROJECTS (continued from August meeting)

a. Status of replacement of Combined Flow Meter: Item approved by Council; remove from agenda. Item included in 'c'

b. Elimination of overflow from Settling Basin

Item approved by Council; Remove from agenda. Item included in 'c'

c. Status of Water Treatment Plant Priority Projects

Projects on schedule per Garrett.

Direction: Continue to October meeting

d. Review of water production and water delivered units

Highest daily production was 1.4 million gallons (600,000 gallons below our permit of 2.07 million gallons)

Direction: Continue to include graphs in monthly packet

e. Alternate water source/supply program with UPA, UPUD & CCWD

No meeting held. Dennis Dooley of CCWD reported on his contact with NCPA.

Direction: Continue item to October meeting

3. WASTEWATER PLANT PROJECTS

- a. Status and Charting of Wastewater Plant Phase III Projects
Moving forward
Direction: Continue item to October meeting
- b. Influent flow meter project status
Moving forward
Direction: Continue item to October meeting
- c. Proposal for Ground water well installation project
Two wells drilled – first well 80 feet, second well 100 feet. Condor has suggested a survey of the springs be completed. Dave Richards stated that this is not essential but should be done.
Direction: Put survey of 4 springs on next Infrastructure agenda
Direction: Continue item to October meeting
- d. Sludge disposal update
Garrett reported that 4 large loads of sludge have been taken to Synagro in Lodi. Cost is \$23/tom.
Direction: Dave Richards to advise County Public Works of change.
Direction: Remove Item from agenda
- e. Belt Filter Press
Garrett received an estimate for a used Belt Filter Press. Cost to purchase is \$60,000. Other costs including installation bring total estimated cost to \$125,000. Garrett requested approval to move forward with purchase.
Direction: Garrett to gather total cost figures. Item to be put on Council agenda October 5th.

4. SEWER PROJECTS

- a. 2010 Sewer Rehab Project: Easement Identification
Gary Ghio has sent out letters and rights of entries to the property owners impacted by the project. If okay with the owners, right of entry will be mailed back to the City. Dave Richards stated it might be time to bring the City Attorney into the picture. He suggested bringing all of the property owners together at a public meeting to discuss the project and tell them what the City needs.
Direction: Continue to October meeting
- b. Purchase of Van for TV'ing Sewer Lines
Jon Kitchell has contacted several leasing agencies. Dave Richards suggested Jon bring a selection of the agencies to the Infrastructure meeting for recommendation to Council to take out to bid.
Direction: Jon will continue research on this item.
Direction: Continue to October meeting
- c. Odor on Finnegan Lane
Jon Kitchell is monitoring new media for odor filter and thinks there is some improvement. He suggested John Broeder check the area above the pump house for odor.
Direction: Continue to October meeting

- d. Funding Options for Finnegan Lane Project
Mary read an email outlining possible funding sources sent by the City Engineer.
Direction: Mary to send email copy to committee.
Direction: Continue to October meeting

5. **NEEDS ASSESSMENT (AUDIT) FOR WATER AND WASTEWATER PLANTS –**
(Continued from August meeting)

Received 4 proposals. There is some question of the RFP was properly noticed. City Attorney is checking. Will move forward upon his okay.

Direction: Continue to October meeting.

7. **TRAFFIC MITIGATION FEE PROGRAM**

Final report received. Will be reviewing at Traffic Circulation in October, to Planning Commission and Infrastructure before going to City Council.

Direction: Continue to October meeting

8. **SR4 BYPASS – UPDATE ON CALTRANS TRAVELER SIGN POSTINGS**

Complete. Remove from agenda

Direction: Dave Hanham to talk with Caltrans regarding safety issue at new intersection of Highway 4 Bypass and Vallecito Road. Cannot see turn markings on road during stormy weather.

9. **STATUS OF CITY & COUNTY DISCUSSIONS RE: SPHERE OF INFLUENCE (LAFCO)**

New draft to be provided. Meeting to be scheduled in early October with County.

Direction: Continue to October meeting

10. **STAFFING COVERAGE AT WATER AND WASTEWATER PLANTS**

Direction: Item to go to Personnel/Finance

Direction: Provide Mayor with copy of staffing request backup

11. **REPAIR OF LEAKING PRESSURE RELIEF VALVES ON WATER FILTER TANKS**

Mayor Lynch said all leaking valves should be repaired or replaced as routine maintenance items. Begin a replacement program.

Direction: Continue to October meeting

12. **RESPONSE TO LETTER OF JULY 27, 2010 FROM STATE WATER RESOURCES CONTROL BOARD**

Mary reported that letter has already been sent – Remove from agenda.

13. **DISCUSS PAY AS YOU GO FEE POLICY FOR WATER RATES**

Mayor Lynch asked how the ‘pay as you go’ policy was started. What is the history? Council member Boeding said previous Councils had no funds available to improve the water/wastewater plants. In the past grants and loans weren’t as available as they are now. It was asked why the water and wastewater rates are so out of balance to each other?

Direction: Dave Richards will research history of ‘pay as you go’

Direction: Continue to October meeting

14. DISCUSS NEW PROGRAM OF BEST PRACTICES FOCUS GROUP OF THE JOINT POWERS INSURANCE AUTHORITY

Mayor Lynch provided backup as informational item on the JPIA. He suggested staff check their website to see if there is any interest for the City.

Direction: Continue to October meeting

15. STAFF UPDATES

Dave Richards reported he is working on who is responsible for the LLD wetlands in Greenhorn Creek with Gary Croletto and the City Attorney. Item is being brought to Infrastructure because the LLD is a City committee and this is a confusing legal issue. Dave feels Infrastructure should hear the wetland issue before it goes before the City Council.

Direction: Continue to October meeting

Mary Kelly explained that although S.E. I. was asked at the last Infrastructure to prepare cost information and present their proposed 3-cart pilot program to Council, they are requesting bringing the cost information back to Infrastructure for discussion. Mayor Lynch and Council Member Boeding felt this was not necessary. Item should go directly to Council.

Direction: Mary to request S.E.I. send cost information to Dave Richards who will schedule the S.E.I. presentation at Council.

Dave Hanham reported that the County is looking at a dog pound site at property adjacent to City Limits. He will be providing comments to the County.

ONGOING ITEMS

16. DOWNTOWN PARKING LOT RESURFACING PROJECT

Nothing new to report.

Direction: Due to absence of City Engineer, Steve Flaigg to find out when work will begin.

17. DOWNTOWN WASTEWATER COLLECTION SYSTEM IMPROVEMENT STUDY

Nothing new to report

18. NORTH ANGELS TRUNK LINE

Nothing new to report

19. SIDEWALK UPDATE

Nothing new to report

20. SR 49 ACCESS MANAGEMENT PLAN

Nothing new to report

21. FUTURE NEEDS FOR WATER TREATMENT AND DISTRIBUTION

Nothing to report

11. FUTURE NEEDS FOR WASTEWATER AND COLLECTIONS

Nothing to report

24. ANGELS CREEK TRAIL

Remove from agenda

Meeting adjourned at approximately 10:45 a.m.